



## Stacey Mendoza Coleman County Clerk

### Request to Redact Social Security Number and Personal Identifiers from Public Records

In accordance with Government Code Section 552.147(d), the following form is provided for the redaction (removal) of the first 5 digits of an individual's social security number from the specific document(s) listed below. In addition, this form can be used to request redaction (removal) of other personal identifiers being date of birth, driver's license number and tax id number. There is no statute that authorizes the permanent redaction of this information so; it will be removed from public records but not permanent records. In other words, the information will be available upon request in the County Clerk's Office.

Name Listed on Document(s)	Document #	Page # w/SSN or Personal Identifier	Volume/Page (if applicable)

**Note: Only a parent may request the redaction of a child's SSN on a document unless the child is of legal age at present.**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

MAIL COMPLETED REQUEST TO: County Clerk, Coleman County  
100 West Liveoak Street, Suite 105  
Coleman, TX 76834

FOR OFFICE USE ONLY

Date Request Received: \_\_\_\_\_

Date Redaction Completed: \_\_\_\_\_

Identification Copied: \_\_\_\_\_

Website Notified to Update: \_\_\_\_\_

Redaction Process Completed By: \_\_\_\_\_, Deputy